

Portland Provider Access Policy

Introduction

This policy statement sets out the arrangements for managing the access of providers to students at Portland Academy for the purposes of providing information about their education or training offer.

This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of the careers programme, which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer regarding technical education and apprenticeships – through options evenings, assemblies, careers workshops and taster events.
- To understand how to make applications for technical courses and apprenticeships.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Karen Hart

Assistant Head

Tel 0333 999 1455

Email: khart@ascenttrust.org

Opportunities for access

A range of events, which are integrated into Portland's careers programme, will offer providers an opportunity to come into Portland to speak to students and/or their parents. Portland's calendar varies from year to year, so providers need to contact the appropriate staff member named above to identify the most suitable opportunity.

Safeguarding requirements must also be met. The Portland policy on safeguarding sets out Portland's approach to allowing providers into the academy as visitors to talk to our students.

Premises and facilities

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit. Providers are welcome to distribute prospectus and relevant course literature which will be made available to students in the careers library and Sixth Form.

Approval and review

Approved: February 2018 by S Common (Head of Academy)

Next review: September 2018

No change September 2018

Next review: September 2019